



Lake of the Woods School ISD #390
July 27, 2026 @ 6:45 PM - ITV Room
Board of Education - Meeting Minutes

Members Present: Jerem Haack (Chair), Craig Severs (Vice Chair), Robyn Sonstegard (Treasurer), Kayla Johnson (Clerk), Nate Hayes (Director), Boyd Johnson (Director)

Members Absent:

Others Present: Scott Fitzsimonds, Shelby Nosan, Woody Fiala, Randy Beech, Jill Olson

1. Call to Order by Chair Jerem Haack at 6:45 PM.

2. Pledge of Allegiance

3. Agenda

Motion by Boyd Johnson second by Kayla Johnson to approve the July 27, 2026, meeting agenda, with the removal of item 7.q. Approval of the Declaration of Surplus Obsolete Equipment and approval for sale of a John Deere 4600 tractor.

Motion passes (6-0)

4. Board Presenters

5. Written Communication

6. Old Business

7. New Business

- a. Motion by Craig Severs second by Nate Hayes to approve the June 22, 2026, regular board meeting minutes and the June 29, 2026, special board meeting minutes.

Motion passes (6-0)

- b. Motion by Jerem Haack second by Kayla Johnson to approve the Invoices, Financial Statements, Bank Reconciliation, Wire Transfers, and Purchase Card Statement.

Motion passes (6-0)

- c. Motion by Boyd Johnson second by Craig Severs to approve the appointments, resignations, and retirements:

i. Appointments

1. Nyla O'Connell - .8 FTE Teacher on Special Assignment (TOSA)
2. Joseph Williams - .5 FTE Bus Mechanic, .5 FTE Custodian
3. Dan Boomgaarden - .5 Custodian
4. Fall Coaching Staff
 - a. Jenny Skoog - Varsity Cross Country
 - b. Sarah Pierson - JH Cross Country
 - c. Andreana Nylander - Varsity Volleyball
 - d. Matti Nelson - JV Volleyball
 - e. Jordan Sonstegard - C-Team Volleyball
 - f. Chloe Olson - JH Volleyball
 - g. Breann Henrickson - JH Volleyball
 - h. Karly Thompson - JH Volleyball
 - i. Bryan Sathre - Varsity Football
 - j. Austin Heimstra - Varsity Asst Football

- k. Matt Grover - JH Football
- l. Jaylin Raschke - JH Football

Motion passes (6-0)

- d. Motion by **Robyn Sonstegard** second by **Kayla Johnson** to approve Resolution 2026/2027-01 accepting a donation from Heatmor, Inc. of a variety of steel and stainless steel to the Lake of the Woods High School welding program.
Motion passes (6-0)
- e. Motion by **Nate Hayes** second by **Jerem Haack** to approve A+ Driving School as Driver's Education contractor for the 2026-2027 school year.
Motion passes (6-0)
- f. Motion by **Boyd Johnson** second by **Kayla Johnson** to approve the High School Course Schedule 2026-2027.
Motion passes (6-0)
- g. Motion by **Kayla Johnson** second by **Boyd Johnson** to approve Resolution 2026/2027-02 Long-Term Facilities Maintenance (LTFM) plan.
Motion passes (6-0)
- h. Motion by **Robyn Sonstegard** second by **Boyd Johnson** to approve Sara Lucek Foods, LLC as the contractor for the Bears Den.
Motion passes (6-0)
- i. Motion by **Jerem Haack** second by **Boyd Johnson** to approve the School Readiness Tuition Fee Schedule for the 2026-2027 school year.
Motion passes (6-0)
- j. Motion by **Boyd Johnson** second by **Nate Hayes** to approve the Superintendent Evaluation Summary.
Motion passes (6-0)
- k. Motion by **Kayla Johnson** second by **Robyn Sonstegard** to approve the daycare contract with Hailey Stephenson.
Motion passes (6-0)
- l. Motion by **Robyn Sonstegard** second by **Boyd Johnson** to approve the room rental contract with Nicole Gate (Bright Beginnings Preschool).
Motion passes (6-0)
- m. Motion by **Boyd Johnson** second by **Robyn Sonstegard** to approve appointing Scott Fitzsimonds as Interim Principal until such time as the position is filled with a BOSA licensed candidate.
Motion passes (6-0)
- n. Motion by **Kayla Johnson** second by **Jerem Haack** to approve authorizing the district to apply for an Administrative Variance for hiring a Non-Licensed Administrator.
Motion passes (6-0)

- o. Motion by **Craig Severs** second by **Kayla Johnson** to approve the hiring of Shelby Nosan as Dean of Students with the title change to Principal upon approval of an Administrative Variance by the Board of School Administrators (BOSA).
Motion passes (6-0)
- p. Motion by **Boyd Johnson** second by **Robyn Sonstegard** to approve the cancellation of contracted services with SMS at the end of the current contract effective September 30, 2026.
Motion passes (6-0)
- q. Motion by **Jerem Haack** second by **Robyn Sonstegard** to approve the 2026/27 teacher contract with Nathan Solar.
Motion passes (6-0)
- r. Motion by **Boyd Johnson** second by **Nate Hayes** to approve the Elementary Student Handbook 2026-2027.
Motion passes (6-0)
- s. Motion by **Kayla Johnson** second by **Jerem Haack** to approve the High School Student Handbook 2026-2027.
Motion passes (6-0)

8. Other Business

10. Adjourned by Chair Jerem Haack at 6:54 PM.

Minutes Approved by: Chair, Jerem Haack

Date

Minutes Approved by: Clerk, Kayla Johnson

Date