



Lake of the Woods School ISD #390
June 22, 2026 @ 6:45 PM - ITV Room
Board of Education - Meeting Minutes

Members Present: Jerem Haack (Chair), Craig Severs (Vice Chair), Robyn Sonstegard (Treasurer), Kayla Johnson (Clerk), Boyd Johnson (Director), Nate Hayes (Director)

Members Absent:

Others Present: Scott Fitzsimonds, Jill Olson, Tena Lorette, Nicole Fiala, Woody Fiala

1. Call to Order by Chair Jerem Haack at 6:45 PM.

2. Pledge of Allegiance

3. Agenda

Motion by Boyd Johnson second by Kayla Johnson to approve the June 22, 2026, meeting agenda.

Motion passes (6-0)

4. Board Presenters

5. Written Communication

6. Old Business

7. New Business

- a. Motion by Boyd Johnson second by Nate Hayes to approve the May 18, 2026, regular board meeting minutes.

Motion passes (6-0)

- b. Motion by Craig Severs second by Boyd Johnson to approve the Invoices, Financial Statements, Bank Reconciliation, Wire Transfers, and Purchase Card Statement.

Motion passes/fails

- c. Motion by Boyd Johnson second by Robyn Sonstegard to approve the appointments, resignations, and retirements:

i. Appointments

1. Jack Cook - Summer Maintenance
2. Shaedon Bowman - Summer Maintenance
3. Caden Oleson - HS Social Studies
4. Sadie Neist - Paraprofessional

ii. Resignations

1. William Moeller - Bus Driver
2. Charles Hammons - Custodian
3. Mary Merchant - PreK-12 Principal
4. Kyle Abendroth - Custodian

iii. Retirements

1. Larry Eason - Custodian

Motion passes (6-0)

- d. Motion by **Craig Severs** second by **Jerem Haack** to award milk bid for the 2026-2027 school year to Cass Clay.
Motion passes (6-0)
- e. Motion by **Jerem Haack** second by **Kayla Johnson** to approve final reading of policies:
- i. 410 Family and Medical Leave Policy
 - ii. 503 Student Attendance
 - iii. 515 Protection and Privacy of Pupil Records
 - iv. 530 Immunization Records
 - v. 533 Wellness
 - vi. 615 Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students
 - vii. 701 Establishment and Adoption of School District Budget
 - viii. 721 Procurement
- Motion passes (6-0)**
- f. Motion by **Boyd Johnson** second by **Robyn Sonstegard** to approve the Health & Safety Agreement with NWSC for FY27-FY29.
Motion passes (6-0)
- g. Motion by **Boyd Johnson** second by **Nate Hayes** to approve Resolution 2025/2026-22 accepting a donation of \$50.00 from the American Legion Auxiliary for the Ticket to Read program.
Motion passes (6-0)
- h. Motion by **Kayla Johnson** second by **Robyn Sonstegard** to approve Resolution 2025/2026-23 accepting over \$3,000.00 from the community surrounding Lake of the Woods School for their donations to various teacher wish lists.
Motion passes (6-0)
- i. Motion by **Boyd Johnson** second by **Kayla Johnson** to approve Resolution 2025/2026-24 accepting a donation/grant of \$5,000.00 from the Nibbe Family Foundation to purchase an Inchy Book Machine.
Motion passes (6-0)
- j. Motion by **Boyd Johnson** second by **Robyn Sonstegard** to approve Resolution 2025/2026-25 accepting a donation of over \$1,200.00 from the AAA Booster Club and two community members for the STEAM Room.
Motion passes (6-0)
- k. Motion by **Kayla Johnson** second by **Robyn Sonstegard** to approve Resolution 2025/2026-26 accepting a donation of over \$200.00 from Lake of the Woods Designs and one community member for The CLAWset.
Motion passes (6-0)
- l. Motion by **Boyd Johnson** second by **Robyn Sonstegard** to approve Resolution 2025/2026-27 accepting a donation of over \$6,750.00 from the Bethlehem Lutheran LWML, Salvation Army, and the Women of Today for the health office.
Motion passes (6-0)

- m. Motion by Boyd Johnson second by Robyn Sonstegard to approve Resolution 2025/2026-28 appointing Scott Fitzsimonds, Superintendent, as Identified Official with Authority (IOwA) and Tracy Cook, District Assessment and MARSS Coordinator, to act as the proxy IOwA to add and remove names only for Lake of the Woods Independent School District 390, effective July 1, 2026.

Motion passes (6-0)

- n. Motion by Jerem Haack second by Kayla Johnson to approve the 2026-2027 school year budget.

Motion passes (6-0)

- o. Motion by Kayla Johnson second by Nate Hayes to approve the MSHSL Resolution for Membership for the 2026/27 school year.

Motion passes (6-0)

- p. Motion by Boyd Johnson second by Jerem Haack to approve the Insurance & Risk Management Proposal from MarshMcLennan Agency, effective July 1, 2026.

Motion passes (6-0)

- q. Motion by Jerem Haack second by Robyn Sonstegard to approve the Daycare Lease Agreements with:

- i. Mercil, Jenica - Tree House Tots
- ii. Walton, Trina - Little Friends Daycare

Motion passes (6-0)

8. Other Business

- a. Meeting closed at 6:59 PM for Superintendent evaluation.

- b. Meeting re-opened at 8:02 PM.

10. Adjourned by Chair Jerem Haack at 8:03 PM.

Minutes Approved by: Chair, Jerem Haack

Date

Minutes Approved by: Clerk, Kayla Johnson

Date