



Lake of the Woods School ISD #390  
April 27, 2026 @ 6:45 PM - ITV Room  
Board of Education - Crib Sheet

**Members Present:** Jerem Haack (Chair), Craig Severs (Vice Chair), Robyn Sonstegard (Treasurer), Kayla Johnson (Clerk), Boyd Johnson (Director)

**Members Absent:** Nate Hayes (Director)

**Others Present:** Scott Fitzsimmonds

**1. Call to Order by Chair Jerem Haack at 6:45 PM.**

**2. Pledge of Allegiance**

**3. Agenda**

Motion by Kayla Johnson second by Boyd Johnson to approve the April 27, 2026, meeting agenda with the addition of 7.m appointment of Christine Dorry, and 7.n. non-renewal of Makayla Brauch.

**Motion passes (5-0)**

**4. Board Presenters**

**5. Written Communication**

**6. Old Business**

**7. New Business**

a. Motion by Boyd Johnson second by Robyn Sonstegard to approve the March 23, 2026, regular board meeting minutes and the April 8, 2026, special board meeting minutes.

**Motion passes (5-0)**

b. Motion by Kayla Johnson second by Robyn Sonstegard to approve the Invoices, Financial Statements, Bank Reconciliation, Wire Transfers, and Purchase Card Statement.

**Motion passes (5-0)**

c. Motion by Robyn Sonstegard second by Boyd Johnson to approve the resignations:

i. Resignations

1. Nyla O'Connell - High School Special Education Teacher

**Motion passes (5-0)**

d. Motion by Kayla Johnson second by Robyn Sonstegard to approve the Revised FY26 Budget.

**Motion passes (5-0)**

e. Motion by Boyd Johnson second by Craig Severs to approve Resolution 2025/2026-18 accepting a donation of \$307.50 from Wabanica Lutheran Church for the Backpack Program.

**Motion passes (5-0)**

- f. Motion by **Kayla Johnson** second by **Robyn Sonstegard** to approve the call for milk bids for the 2026-2027 school year.  
**Motion passes (5-0)**
- g. Motion by **Boyd Johnson** second by **Jerem Haack** to approve renewing the health insurance with Medica through the Northwest Service Cooperative.  
**Motion passes (5-0)**
- h. Motion by **Kayla Johnson** second by **Robyn Sonstegard** to approve the review and first reading of policies:
- i. 410 Family and Medical Leave Policy
  - ii. 503 Student Attendance
  - iii. 515 Protection and Privacy of Pupil Records
  - iv. 530 Immunization Records
  - v. 533 Wellness
  - vi. 615 Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students
  - vii. 701 Establishment and Adoption of School District Budget
  - viii. 721 Procurement
- Motion passes (5-0)**
- i. Motion by **Kayla Johnson** second by **Boyd Johnson** to approve the \$25,000 threshold for micro-purchases in accordance with Minnesota Statutes 471.345 Subd. 5.  
**Motion passes (5-0)**
- j. Motion by **Jerem Haack** second by **Craig Severs** to approve the summer 2026 adult meal prices, per MDE's recommendation.  
**Motion passes (5-0)**
- k. Motion by **Kayla Johnson** second by **Robyn Sonstegard** to approve Resolution 2025/2026-20 accepting a donation of \$500.00 from Northwestern MN Manufacturing Association for the Welding Program.  
**Motion passes (5-0)**
- l. Motion by **Robyn Sonstegard** second by **Boyd Johnson** to approve Resolution 2025/2026-21 accepting a donation of \$60.00 from Thompson Farms for the Welding Program.  
**Motion passes (5-0)**
- m. Motion by **Kayla Johnson** second by **Robyn Sonstegard** to approve the appointment of Christine Dorry as a Special Education Teacher.  
**Motion passes (5-0)**

n. Motion by Craig Severs second by Boyd Johnson to approve the non-renewal of teacher Makayla Brauch.

Jerem Haack.....yea  
Craig Severs.....yae  
Robyn Sonstegard...yae

Kayla Johnson.....yae  
Nate Hayes.....absent  
Boyd Johnson.....yae

**Motion passes (5-0)**

**8. Other Business**

**10. Adjourned by Chair Jerem Haack at 6:56 PM.**

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**Minutes Approved by: Chair, Jerem Haack**

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**Date**

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**Minutes Approved by: Clerk, Kayla Johnson**

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**Date**