



**Lake of the Woods School ISD #390**  
**October 27, 2025 @ 7:00 PM - ITV Room**  
**Board of Education - Meeting Minutes**

**Members Present:** Boyd Johnson (Chair), Robyn Sonstegard (Vice-Chair), Jerem Haack (Clerk), Craig Severs (Treasurer), Kayla Johnson (Director), Nate Hayes (Director)

**Members Absent:**

**Others Present:** Scott Fitzsimonds, Mary Merchant, Jill Olson, Connie Waibel, Deb Perela, Bobby Jo Castle, Woody Fiala

**1. Call to Order by Chair Boyd Johnson at 7:00 PM.**

**2. Pledge of Allegiance**

**3. Agenda**

Motion by Jerem Haack second by Kayla Johnson to approve the October 27, 2025, meeting agenda.

**Motion passes (6-0)**

**4. Board Presenters**

**5. Written Communication**

**6. Old Business**

**7. New Business**

a. Motion by Kayla Johnson second by Craig Severs to approve the September 22, 2025, regular board meeting minutes.

**Motion passes (6-0)**

b. Motion by Robyn Sonstegard second by Jerem Haack to approve the Invoices, Financial Statements, Bank Reconciliation, Wire Transfers, and Purchase Card Statement.

**Motion passes (6-0)**

c. Approval of Personnel - Appointments & Resignations

i. Motion by Robyn Sonstegard second by Kayla Johnson to approve the appointments and resignations as presented.

i. Appointments

1. Makaylah Lucek - Paraprofessional

2. Gerald Thompson - Custodian

ii. Resignations

1. Heather Northup - Main Office Secretary

**Motion passes (6-0)**

d. Motion by Jerem Haack second by Robyn Sonstegard to approve the Achievement and Integration Plan for the 2025-26 school year.

**Motion passes (6-0)**

e. Motion by Craig Severs second by Kayla Johnson to approve the daycare lease agreement with Bayleigh Lucek.

**Motion passes (6-0)**

- f. Motion by **Kayla Johnson** second by **Jerem Haack** to approve the addition of Scott Fitzsimonds and Craig Severs as check signers, and the removal of Jeff Nelson and Tim Lyon from the bank accounts.

**Motion passes (6-0)**

- g. Motion by **Craig Severs** second by **Jerem Haack** to approve the termination of Pete Gens, effective October 21, 2025.

**Motion passes (6-0)**

- h. Motion by **Craig Severs** second by **Kayla Johnson** to approve the participation in the MN School Sealant Program.

**Motion passes (6-0)**

- i. Motion by **Kayla Johnson** second by **Robyn Sonstegard** to approve the NIS quote for MN Paid Family Leave coverage.

**Motion passes (6-0)**

- j. Motion by **Jerem Haack** second by **Robyn Sonstegard** to approve Resolution 2025/2026-07 accepting a donation of \$250.00 from Mt. Carmel WELCA for the Backpack Program.

**Motion passes (6-0)**

**8. Other Business**

**10. Adjourned by Chair Boyd Johnson at 7:08 PM.**

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**Minutes Approved by: Chair, Boyd Johnson**

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**Date**

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**Minutes Approved by: Clerk, Jerem Haack**

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**Date**