



School Board Organizational Meeting
Monday, January 5, 2026
4:30 PM - ITV Room

Members Present: Boyd Johnson, Jerem Haack, Robyn Sonstegard, Craig Severs, Kayla Johnson, Nate Hayes

Members Absent:

Others Present: Scott Fitzsimonds, Jill Olson, Woody Fiala

1. Call to Order by Chair Johnson at 4:30 PM.

2. Pledge of Allegiance

3. Swearing in of District 6 School Board Member Jerem Haack

Boyd: Jerem, please stand and raise your right hand. Stating “Yae” or “Ney”, when you sign the acceptance of office, do you hereby publicly affirm your commitment to the oath of office?

Jerem: Yae

Boyd: Do you swear that you will support the Constitution of the United States and of this state, and that you will discharge faithfully the duties of the office of school board member of Independent School District No. 390 to the best of your judgment and ability?

Jerem: Yae

Jerem: Sign the Acceptance and Oath of Office

4. Agenda

Motion by Robyn Sonstegard second by Kayla Johnson to approve the agenda.

B. Johnson Yae Sonstegard Yae Severs Yae Haack Yae K. Johnson Yae Hayes Yae
Motion passes (6-0)

5. Election of Officers

I'll open the floor for nominations for Board Chair.

- a. SEE APPENDIX 5.A. Nominates the following:

_____ for **Board Chair**

(The new Chair takes over the meeting following the vote on Board Chair.)

I'll open the floor for nominations for Vice Chair.

b. SEE APPENDIX 5.B. Nominates the following:
_____ for **Board Vice Chair**

I'll open the floor for nominations for Clerk.

c. SEE APPENDIX 5.C. Nominates the following:
_____ for **Clerk**

I'll open the floor for nominations for Treasurer.

d. SEE APPENDIX 5.D. Nominates the following:
_____ for **Treasurer**

6. Meeting Dates/Times for 2026

Motion by Boyd Johnson second by Robyn Sonstegard to set meeting dates for 2025 as follows:

- January 26 (Working Session @ 6:00 PM, Regular Meeting @ 7:00 PM in ITV Room)
- February 23 (Working Session @ 6:00 PM, Regular Meeting @ 7:00 PM in ITV Room)
- March 23 (Working Session @ 6:00 PM, Regular Meeting @ 7:00 PM in ITV Room)
- April 27 (Working Session @ 6:00 PM, Regular Meeting @ 7:00 PM in ITV Room)
- May 18 (Working Session @ 6:00 PM, Regular Meeting @ 7:00 PM in ITV Room)
- June 22 (Working Session @ 6:00 PM, Regular Meeting @ 7:00 PM in ITV Room)
- July 27 (Working Session @ 6:00 PM, Regular Meeting @ 7:00 PM in ITV Room)
- August 24 (Working Session @ 6:00 PM, Regular Meeting @ 7:00 PM in ITV Room)
- September 28 (Working Session @ 6:00 PM, Regular Meeting @ 7:00 PM in ITV Room)
- October 26 (Working Session @ 6:00 PM, Regular Meeting @ 7:00 PM in ITV Room)
- November 23 (Working Session @ 6:00 PM, Regular Meeting @ 7:00 PM in ITV Room)
- December 21 (Working Session @ 6:00 PM, Regular Meeting @ 7:00 PM in ITV Room)

B. Johnson Yae Sonstegard Yae Severs Yae Haack Yae K. Johnson Yae Hayes Yae
Motion passes (6-0)

7. Designation, Authorization, Appointments

a. Financial Institutes & Depositories

Motion by Roby Sonstegard second by Boyd Johnson to name Border Bank, US Bank, Wells Fargo Bank, Minnesota Trust and MSDLAF as

designated depositories. In addition, to approve the new check signers as

Jerem Haack, Craig Severs, Robyn Sonstegard
(Chair) (Vice Chair) (Treasurer)

B. Johnson Yae Sonstegard Yae Severs Yae Haack Yae K. Johnson Yae,
Hayes Yae

Motion passes (6-0)

b. Chief Financial Officer with Authorization

Motion by Kayla Johnson second by Boyd Johnson to
designate the Superintendent as the Chief Financial Officer of the District with
authorization to pay bills in advance.

B. Johnson Yae Sonstegard Yae Severs Yae Haack Yae K. Johnson Yae,
Hayes Yae

Motion passes (6-0)

c. Authorization of Electronic Transfers

Motion by Boyd Johnson second by Craig Severs to
authorize the Superintendent and the Business Manager to make Official District
Electronic Transfers.

B. Johnson Yae Sonstegard Yae Severs Yae Haack Yae K. Johnson Yae,
Hayes Yae

Motion passes (6-0)

d. Legal Counsel

Motion by Robyn Sonstegard second by Kayla Johnson to
appoint Pemberton Law Firm as legal counsel for the School District for 2026, and
authorize the Superintendent and the Business Manager to contact said legal counsel.

B. Johnson Yae Sonstegard Yae Severs Yae Haack Yae K. Johnson Yae,
Hayes Nae

Motion passes (5-1)

e. School Board Compensation

Motion by Craig Severs second by Boyd Johnson to set
Board Compensation for 2026 at \$ 75.00 per meeting, Board Chair at \$ 100.00 per
Board Meeting.

B. Johnson Yae Sonstegard Yae Severs Yae Haack Yae K. Johnson Yae,
Hayes Yae

Motion passes (6-0)

f. Official Newspaper

Motion by Kayla Johnson second by Boyd Johnson to name
The Northern Light Region as the official newspaper for the school district.

B. Johnson Yae Sonstegard Yae Severs Yae Haack Yae K. Johnson Yae ,
Hayes Yae

Motion passes (6-0)

g. Mileage Allowance

Motion by Boyd Johnson second by Nate Hayes to set the
mileage reimbursement rate for 2026 at the IRS rate of \$ 0.725 , or \$ 0.25 per
mile if a personal vehicle is used by choice.

B. Johnson Yae Sonstegard Yae Severs Yae Haack Yae K. Johnson Yae ,
Hayes Yae

Motion passes (6-0)

h. Meal Allowance

Motion by Nate Hayes second by Boyd Johnson to set meal
allowance for 2026 at \$ 50.00 per day.

B. Johnson Yae Sonstegard Yae Severs Yae Haack Yae K. Johnson Yae ,
Hayes Yae

Motion passes (6-0)

8. Committee Assignments

Motion by Boyd Johnson second by Craig Severs to make Committee
Assignments for 2026 per the updated roster (Appendix 8.A.).

B. Johnson Yae Sonstegard Yae Severs Yae Haack Yae K. Johnson Yae , Hayes Yae
Motion passes (6-0)

9. Adjourn by Chair Jerem Haack at 5:04 PM.

Minutes Approved by: Chair, Jerem Haack

Date

Minutes Approved by: Clerk, Kayla Johnson

Date

APPENDIX 5.A

ACTING CHAIR: I'll open the floor for nominations for Board Chair.

1. Craig Severs Nominates the following:

Jerem Haack for **Board Chair**

2. _____ Nominates the following:

_____ for **Board Chair**

ACTING CHAIR: Once the nominees have been identified for the Board Chair,

“Are there any other nominations for Board Chair?”

“Are there any other nominations for Board Chair?”

If none, then state,

ACTING CHAIR: **“There being no other nominations, the Chair will close the floor for further nominations and call for a vote on Board Chair as presented.”**

ACTING CHAIR: **“The acting Clerk will now call the roll for voting on the office of Chair.”**

ACTING CLERK: **“Board Member B. Johnson.”** B. Johnson votes Jerem Haack

“Board Member Sonstegard.” Sonstegard votes Jerem Haack

“Board Member Severs.” Severs votes Jerem Haack

“Board Member Haack.” Haack votes Jerem Haack

“Board Member K. Johnson.” K. Johnson votes Jerem Haack

“Board Member Hayes.” Hayes votes Jerem Haack

ACTING CLERK: **“ Jerem Haack received a majority of the votes cast and is elected Board Chair.”**

APPENDIX 5.B

NEWLY APPOINTED CHAIR: I'll open the floor for nominations for Board Vice Chair.

1. Kayla Johnson Nominates the following:

Craig Severs for **Board Vice Chair**

2. _____ Nominates the following:

_____ for **Board Vice Chair**

ACTING CHAIR: Once the nominees have been identified for the Board Vice Chair,

“Are there any other nominations for Board Vice Chair?”

“Are there any other nominations for Board Vice Chair?”

If none, then state,

ACTING CHAIR: **“There being no other nominations, the Chair will close the floor for further nominations and call for a vote on Board Vice Chair as presented.”**

ACTING CHAIR: **“The acting Clerk will now call the roll for voting on the office of Vice Chair.”**

ACTING CLERK: **“Board Member B. Johnson.”** B. Johnson votes Craig Severs
“Board Member Sonstegard.” Sonstegard votes Craig Severs
“Board Member Severs.” Severs votes Craig Severs
“Board Member Haack.” Haack votes Craig Severs
“Board Member K. Johnson.” K. Johnson votes Craig Severs
“Board Member Hayes.” Hayes votes Craig Severs

ACTING CLERK: **“ Craig Severs received a majority of the votes cast and is elected Board Vice Chair.”**

APPENDIX 5.C.

ACTING CHAIR: I'll open the floor for nominations for Clerk.

1. Boyd Johnson Nominates the following:

Kayla Johnson for **Clerk**

2. Nominates the following:

 for **Clerk**

ACTING CHAIR: Once the nominees have been identified for the Clerk,

“Are there any other nominations for Clerk?”

“Are there any other nominations for Clerk?”

If none, then state,

ACTING CHAIR: **“There being no other nominations, the Chair will close the floor for further nominations and call for a vote on Clerk as presented.”**

ACTING CHAIR: **“The acting Chair (due to the absence of a Clerk) will now call the roll for voting on the office of Clerk.”**

ACTING CHAIR: **“Board Member B. Johnson.”** B. Johnson votes Kayla Johnson

“Board Member Sonstegard.” Sonstegard votes Kayla Johnson

“Board Member Severs.” Severs votes Kayla Johnson

“Board Member Haack.” Haack votes Kayla Johnson

“Board Member K. Johnson.” K. Johnson votes Kayla Johnson

“Board Member Hayes.” Hayes votes Kayla Johnson

ACTING CHAIR: **“Kayla Johnson received a majority of the votes cast and is elected Board Clerk.”**

APPENDIX 5.D.

ACTING CHAIR: I'll open the floor for nominations for Treasurer.

1. Boyd Johnson Nominates the following:

Robyn Sonstegard for **Treasurer**

2. Nominates the following:

 for **Treasurer**

ACTING CHAIR: Once the nominees have been identified for the Treasurer,

“Are there any other nominations for Treasurer?”

“Are there any other nominations for Treasurer?”

If none, then state,

ACTING CHAIR: **“There being no other nominations, the Chair will close the floor for further nominations and call for a vote on Treasurer as presented.”**

ACTING CHAIR: **“The acting Clerk will now call the roll for voting on the office of Treasurer.”**

ACTING CLERK: **“Board Member B. Johnson.”** B. Johnson votes Robyn Sonstegard
“Board Member Sonstegard.” Sonstegard votes Robyn Sonstegard
“Board Member Severs.” Severs votes Robyn Sonstegard
“Board Member Haack.” Haack votes Robyn Sonstegard
“Board Member K. Johnson.” K. Johnson votes Robyn Sonstegard
“Board Member Hayes.” Hayes votes Robyn Sonstegard

ACTING CLERK: **“Robyn Sonstegard received a majority of the votes cast and is elected Board Treasurer.”**

APPENDIX 8.A.

LAKE OF THE WOODS SCHOOL BOARD OF EDUCATION POSITIONS AND COMMITTEE ASSIGNMENTS FOR 2026

Chairperson: Jerem Haack

Vice Chair: Craig Severs

Clerk: Kayla Johnson

Treasurer: Robyn Sonstegard

Directors: Boyd Johnson, Nate Hayes

Appointments:

- Human Rights Officer (1): Jerem Haack
- BRIC Board Representative (1): Nate Hayes
- Legislative/MREA/MSBA Representative (1): Jerem Haack
- MSHSL Representative (1): Kayla Johnson

Labor Negotiations:

- Certified/Classified Staff (3): Kayla Johnson, Jerem Haack, Robyn Sonstegard
- Non-Certified Staff (3): Nate Hayes, Boyd Johnson, Craig Severs

Committees:

- Activities & Community Education & Wellness (2): R. Sonstegard, Jerem Haack
- Budget and Finance (3): C. Severs, R. Sonstegard, Kayla Johnson
- Calendar Committee (2): Nate Hayes, Craig Severs
- Facilities and Transportation (3): B. Johnson, C. Severs, J. Haack
- Health and Safety (2): R. Sonstegard, C. Severs
- Meet and Confer (2): K. Johnson, N. Hayes
- Policy Manual (2): B. Johnson, N. Hayes
- School Forest (2): C. Severs, J. Haack
- Comprehensive Achievement, Instruction & Professional Development (3): R. Sonstegard, K. Johnson, B. Johnson