



Lake of the Woods School ISD #390
September 22, 2025 @ 7:00 PM - ITV Room
Board of Education - Meeting Minutes

Members Present: Boyd Johnson (Chair), Robyn Sonstegard (Vice Chair), Jerem Haack (Clerk), Craig Severs (Treasurer), Nate Hayes (Director), Kayla Johnson (Director)

Members Absent:

Others Present: Scott Fitzsimonds, Mary Merchant, Jill Olson, Woody Fiala, Sam Lyon

1. Call to Order by Chair Boyd Johnson at 7:05 PM.

2. Pledge of Allegiance

3. Agenda

Motion by Kayla Johnson second by Robyn Sonstegard to approve the September 22, 2025, meeting agenda, with the addition of the motion to (7.j.) approve the increase in adult lunch price from \$5.00 to \$5.05.

Motion passes (6-0)

4. Board Presenters

5. Written Communication

6. Old Business

- a. Motion by Robyn Sonstegard second by Craig Severs to approve the Kitchen Supervisor appointment with Micah Haack starting the 2025-26 school year, with a roll call.

Boyd Johnson.....yea
Robyn Sonstegard.....yae
Jerem Haack.....abstain

Craig Severs.....yae
Nate Hayes.....yae
Kayla Johnson.....yae

Motion passes (5-0)

7. New Business

- a. Motion by Jerem Haack second by Boyd Johnson to approve the August 25, 2025, regular board meeting minutes.

Motion passes (6-0)

- b. Motion by Kayla Johnson second by Craig Severs to approve the Invoices, Financial Statements, Bank Reconciliation, Wire Transfers, and Purchase Card Statement.

Motion passes (6-0)

- c. Approval of Personnel - Appointments & Resignations

- i. Motion by Robyn Sonstegard second by Jerem Haack to approve the appointments and resignations as presented.

i. Appointments

1. Pete Gens - Full-Time Custodian
2. Sara Salwei - Paraprofessional

ii. Resignations

1. Richard Guenin - Bus Driver

2. Julie Neumiller - Pool Safety Attendant
Motion passes (6-0)

- d. Motion by **Kayla Johnson** second by **Craig Severs** to approve Resolution 2025/2026-05 Certifying Proposed Tax Levy for 2025 payable 2026.
Motion passes (6-0)

- e. Motion by **Robyn Sonstegard** second by **Craig Severs** to approve the Bus Storage Contract with Paul Bunyan Transit.
Motion passes (6-0)

- f. Motion by **Kayla Johnson** second by **Boyd Johnson** to approve the Bear's Den Contract with Sara Lucek's Foods for the 2025-2026 school year.
Motion passes (6-0)

- g. Motion by **Robyn Sonstegard** second by **Nate Hayes** to approve Resolution 2025/2026-06 appointing election judges for the November 4, 2025, special election.

Boyd Johnson.....yea

Craig Severs.....yae

Robyn Sonstegard.....yae

Nate Hayes.....yae

Jerem Haack.....yae

Kayla Johnson.....yae

Motion passes (6-0)

- h. Motion by **Jerem Haack** second by **Kayla Johnson** to approve the Superintendent Goals FY26.
Motion passes (6-0)

- i. Motion by **Robyn Sonstegard** second by **Craig Severs** to approve the Superintendent Evaluation FY26 plan.
Motion passes (6-0)

- j. Motion by **Kayla Johnson** second by **Jerem Haack** to approve the increase in adult lunch price from \$5.00 to \$5.05.
Motion passes (6-0)

8. Other Business

10. Adjourned by Chair Boyd Johnson at 7:19 PM.

Minutes Approved by: Chair, Boyd Johnson

Date

Minutes Approved by: Clerk, Jerem Haack

Date