



Lake of the Woods School ISD #390  
September 23, 2024 @ 7:00 PM - ITV Room  
Board of Education - Meeting Minutes

**Members Present:** Boyd Johnson (Chair), Tim Lyon (Clerk), Robyn Sonstegard (Treasurer), Corryn Trask (Director)

**Members Absent:**

**Others Present:** Jeff Nelson

1. **Call to Order by Chair Boyd Johnson at 7:00 PM.**

2. **Pledge of Allegiance**

3. **Agenda**

Motion by Robyn Sonstegard second by Tim Lyon to approve the September 23, 2024 meeting agenda.

**Motion passes (4-0)**

4. **Board Presenters**

5. **Written Communication**

a. Review and Comment Statement from MDE Commissioner

i. Discussion of Commissioner's Review and Comment on Proposed Projects

6. **Old Business**

7. **New Business**

a. Motion by Corryn Trask second by Tim Lyon to approve the August 26, 2024 school board meeting minutes.

**Motion passes (4-0)**

b. Motion by Tim Lyon second by Robyn Sonstegard to approve the Invoices, Financial Statements, Bank Reconciliation, Wire Transfers, and Purchase Card Statement.

**Motion passes (4-0)**

c. Approval of Personnel - Appointments

i. Motion by Robyn Sonstegard second by Tim Lyon to approve the resignations, retirements, and appointments as presented.

i. Resignations

1. Kris Berthiaume - Paraprofessional

iii. Appointments

2. Jaylin Raschke - JH Football

3. Kayla Johnson - C-Team Volleyball

4. Nyla O'Connell - Special Education Teacher

5. TJ Frericks - Assistant AD

6. Kris Berthiaume - Paraprofessional

Pay Increase:

1. Julie Neumiller - Pool Attendant

**Motion passes (4-0)**

- d. Motion by **Robyn Sonstegard** second by **Tim Lyon** to approve the School Management Services Contract.

**Motion passes (4-0)**

- e. Motion by **Tim Lyon** second by **Corryn Trask** to approve the engagement proposal from Kraus Anderson.

**Motion passes (4-0)**

- f. Motion by **Tim Lyon** second by **Corryn Trask** to approve Resolution 2024/2025-18 Appointment of District 6 School Board Member Jerem Haack.

**Motion passes (4-0)**

- g. Motion by **Tim Lyon** second by **Robyn Sonstegard** to approve Resolution 2024/2025-17 accepting a donation of \$200.00 from the American Legion Auxilory for the Calming Corners.

**Motion passes (4-0)**

- h. Motion by **Corryn Trask** second by **Robyn Sonstegard** to approve Resolution 2024/2025-19 Certifying Proposed Tax Levy for 2024 payable 2025 at the maximum as presented.

**Motion passes (4-0)**

- i. Motion by **Robyn Sonstegard** second by **Tim Lyon** to approve the price change for a single milk from \$0.35 to \$0.40.

**Motion passes (4-0)**

- j. Motion by **Tim Lyon** second by **Corryn Trask** to approve the Memorandum of Understanding between Lake of the Woods School and Northwest Community Action concerning the invoicing of adult meals and snack milk for Head Start.

**Motion passes (4-0)**

**10. Adjourn by Chair Boyd Johnson at 7:16 PM.**

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**Minutes Approved by: Chair, Boyd Johnson**

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**Date**

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**Minutes Approved by: Clerk, Tim Lyon**

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**Date**