



LAKE OF THE WOODS
School

Lake of the Woods School ISD #390
November 25, 2024 @ 6:00 PM
Working Session - ITV Room

Working Session:

- 1. Audit Report - Brady Martz & Associates**

- 2. Citizen's Forum**

- 3. Reports:**
 - a. Board Committees
 - i. School Forest
 - b. Superintendent (Jeff Nelson)
 - c. PreK-12 Principal (Mary Merchant)
 - d. Business Office (Shena Brandt)
 - e. Athletic Director/Community Ed (Sam Lyon)

- 4. Adjourn**

**Lake of the Woods School
Board Report
Jeff Nelson, Superintendent & Building/Grounds
November 25, 2024**

1.0 Enrollment for November 1, 2024:

- 1.1 423 total enrollment for K-12 (down 3 students compared to September 2024).
- 1.2 Elementary K-5 Total 196 (down 3 from last month) VPK @ 20, K @ 35, 1st @ 28 -1, 2nd @ 39 -1, 3rd @ 37 -1, 4th @ 24, 5th @ 33 -1
- 1.3 Sr. & Jr. High School 6-12 Total: 231 (down 2 from last month) 6th @ 36 -1, 7th @ 33, 8th @ 34 -1, 9th @ 25, 10th @ 28, 11th @ 34, 12th @ 35

2.0 Region I: Joint Powers Board Election

3.0 Staff Update:

- 3.1 Part-time Custodian Hire
- 3.2 Full-time and Part-time Bus Drivers
 - 3.2.1 Bus driver duties added to Superintendent position

4.0 School Board Handbook and Committee Assignment Update:

- 4.1 Recommendation to make the Finance Committee part of the Working Session with all board members present.
 - 4.1.1 Working Session would start at 5:30 P.M.
 - 4.1.2 Budget & Finance would be the first item on the agenda with approximately 30 to 45 minutes dedicated budget review
 - 4.1.3 Do we start this in December?

**Lake of the Woods School
Board Report
Mary Merchant, PreK-12 Principal
November 25, 2024**

1.0 Title I, World's Best Work Force

1.1 Information submitted on Title I report

2.0 AIE (American Indian Education) and AIPAC (American Indian Parent Advisory Committee)

2.1 Fall meeting held November 12, 2024

2.2 Concurrence document signed

2.3 Activities for the year discussed

2.4 Next meeting in February

2.5 POW WOW scheduled for December 10th for all students

3.0 Band Concert

3.1 November 19, 2024

4.0 Creativity Festival

4.1 November 27th in Bemidji, 7th graders attending

Lake of the Woods School District

Finance Committee Meeting

November 25, 2024

Monthly Budget Report

Revenue:

- YTD revenues are as follows:
 - State Aid Revenue is 23% received
 - Federal revenues 0% received
 - Levy/County Apportionment are 11% received
 - Local revenues are 40% received
 - Food Service 9% received
 - Community Education 7% received
 - Total all Funds 21% \$1,928,127.16
- Grants for 2024-2025
 - Title 401 \$90,000

Expenditures

- YTD expenses are as follows:
 - Salaries and Wages are 20% expended.
 - Employee Benefits are 20% expended.
 - Purchased Services are 38% expended.
 - Supplies/Materials are 23% expended.
 - Capital (Equipment) is 11% expended
 - Food Service 24% expended
 - Community Education 24% expended
 - Total all Funds 22% \$1,953,928.89

Summary all Funds

- Revenue 21% \$1,928,127.16
- Expenditure 22% \$1,953,928.89
- FYT Spending Variance Deficit of \$25,801.73

Student Activity

- Student Activity Balance Report and Student Activity Transaction Report are attached.

Business Office Update

- The final audit will be presented by Brady Martz

Lake of the Woods School
Board Report
Samantha Lyon, Activities Director/Community Ed.
November 25, 2024

1.0 Winter Coaching Slate

1.1 Girls Basketball

- Dale Brune - Varsity Coach
- Katie Pieper - Junior Varsity Coach
- Kadon Noga - Junior High

1.2 Boys Basketball

- Rylan Henrickson
- Monte Gubbels

1.3 Boys Hockey

- Brett Nylander
- Brandon Storey

2.0 Holiday Extravaganza