



Lake of the Woods School ISD #390
June 24, 2024 @ 7:00 PM - ITV Room
Board of Education - Meeting Minutes

Members Present: Boyd Johnson (Chair), Karla Robida (Vice Chair), Tim Lyon (Clerk), Robyn Sonstegard (Treasurer), Corryn Trask (Director), Lynnette Ellis (Director)

Members Absent:

Others Present: Jeff Nelson, Woody Fiala, Jill Olson

1. **Call to Order by Chair Boyd Johnson at 7:26 PM.**

2. **Pledge of Allegiance**

3. **Agenda**

Motion by Lynnette Ellis second by Tim Lyon to approve the June 24, 2024 meeting agenda.

Motion passes (6-0)

4. **Board Presenters**

5. **Written Communication**

6. **Old Business**

7. **New Business**

a. Motion by Karla Robida second by Tim Lyon to approve the May 20, 2024 school board meeting minutes.

Motion passes (6-0)

b. Motion by Corryn Trask second by Lynnette Ellis to approve the Invoices, Financial Statements, Bank Reconciliation, Wire Transfers, and Purchase Card Statement.

Motion passes (6-0)

c. **Approval of Personnel - Resignations, Retirements, and Appointments**

i. Motion by Robyn Sonstegard second by Karla Robida to approve the resignations and appointments as presented.

i. Resignations

1. DeeDee Stenberg - Social Worker

ii. Appointments

1. JD Mesenbrink - Summer Custodial/Maintenance

Motion passes (6-0)

d. Motion by Robyn Sonstegard second by Karla Robida to approve the superintendent evaluation and contract.

Motion passes (6-0)

e. Motion by Tim Lyon second by Corryn Trask to approve the MSHSL Resolution for Membership for the 2024-2025 school year.

Motion passes (6-0)

- f. Motion by **Karla Robida** second by **Tim Lyon** to approve the daycare lease agreements with:
- i. Jenica Mercil - Tree House Tots
 - ii. Lucy Solar - McKenzee LaBore - Little Kids & Us
 - iii. Trina Walton - Little Friends Daycare
 - iv. Kali Neu - Neu Kali Ann Daycare

Motion passes (6-0)

- g. Motion by **Tim Lyon** second by **Robyn Sonstegard** to Resolution 2023/2024-37 accepting a donation of \$187.00 from the Wabanica Lutheran Church for the Backpack Program..

Motion passes (6-0)

- h. Notice of the filing dates for election to the school board, ISD 390 for District #2, District #3, and District #5.
- i. Begin: July 30, 2024
 - ii. Close: August 13, 2024 at 5:00 PM

- i. Motion by **Robyn Sonstegard** second by **Lynnette Ellis** to approve the Revised 2023-2024 school year budget.

Motion passes (6-0)

- j. Motion by **Lynnette Ellis** second by **Tim Lyon** to approve the 2024-2025 school year budget.

Motion passes (6-0)

- k. Motion by **Karla Robida** second by **Corryn Trask** to approve the AFSCME Memorandum of Understandings.

Motion passes (6-0)

- l. Notice of the Special Board meeting for Monday, July 15th at 5:00 PM in the ITV Room.

- m. Motion by **Robyn Sonstegard** second by **Tim Lyon** to approve Resolution 2023/2024-38 accepting a donation of \$200.00 from the The Prevention Coalition for the Calming Corners.

Motion passes (6-0)

- n. Motion by **Corryn Trask** second by **Tim Lyon** to approve Resolution 2023/2024-39 accepting a donation of \$600.00 from Lake of the Woods County for the Calming Corners.

Motion passes (6-0)

- o. Motion by **Tim Lyon** second by **Robyn Sonstegard** to approve Resolution 2023/2024-40 accepting a donation of \$600.00 from Ruby's Pantry for the Calming Corners.

Motion passes (6-0)

- p. Motion by **Corryn Trask** second by **Tim Lyon** to approve

Resolution 2023/2024-41 accepting a donation of \$200.00 from Stellher Human Services for the Calming Corners.

Motion passes (6-0)

- q. Motion by Lynnette Ellis second by Robyn Sonstegard to approve Resolution 2023/2024-42 accepting a donation of \$250.00 from Northwest Community Action for the Calming Corners.

Motion passes (6-0)

- r. Motion by Lynnette Ellis second by Tim Lyon to approve Resolution 2023/2024-43 accepting a donation of \$200.00 from the American Legion for the Calming Corners.

Motion passes (6-0)

- s. Motion by Karla Robida second by Lynnette Ellis to approve the Insurance & Risk Management Proposal from Marsh & McLennan/Vaaler Agency effective July 1, 2024.

Motion passes (6-0)

10. Adjourn by Chair Boyd Johnson at 7:37 PM.

Minutes Approved by: Chair, Boyd Johnson

Date

Minutes Approved by: Clerk, Tim Lyon

Date