



**Lake of the Woods School ISD #390**  
**March 25, 2024 @ 7:00 PM - ITV Room**  
**Board of Education - Meeting Minutes**

**Members Present:** Boyd Johnson (Chair), Karla Robida (Vice Chair), Tim Lyon (Clerk), Robyn Sonstegard (Treasurer), Corryn Trask (Direstor), Lynnette Ellis (Director)

**Members Absent:**

**Others Present:** Jeff Nelson, Mary Merchant, Jill Olson, Woody Fiala, Madie Nelson, Nicole Olson

**1. Call to Order by Chair Boyd Johnson at 7:08 PM.**

**2. Pledge of Allegiance**

**3. Agenda**

Motion by Lynnette Ellis second by Tim Lyon to approve the March 25, 2024 meeting agenda, with the addition of the hiring of Rylan Henrickson as Junior High Baseball Coach and Shayla Risser as Assistant Softball Coach.

**Motion passes (6-0)**

**4. Board Presenters**

**5. Written Communication**

**6. Old Business**

**7. New Business**

a. Motion by Tim Lyon second by Robyn Sonstegard to approve the February 26, 2024 school board meeting minutes.

**Motion passes (6-0)**

b. Motion by Lynnette Ellis second by Tim Lyon to approve the Invoices, Financial Statements, Bank Reconciliation, Wire Transfers, and Purchase Card Statement.

**Motion passes (6-0)**

c. Approval of Personnel - Resignations, Retirements, and Appointments

i. Motion by Karla Robida second by Corryn Trask to approve the resignations, retirements, and appointments as presented.

i. Resignations

1. Aspen Jaros - Paraprofessional
2. Emily Pearson - Special Education Teacher
3. Harley Poppitz - Food Service Coordinator
4. Zachary Ernesti - IT Help Desk Assistant

ii. Retirements

1. Dawn Olson - Paraprofessional & Maintenance

iii. Appointments

1. Kirby Borgen - Special Education Teacher
2. Rylan Henrickson - Junior High Baseball Coach

3. Shayla Risser - Assistant Softball Coach

**Motion passes (6-0)**

- d. Motion by Tim Lyon second by Karla Robida to approve Resolution 2023/2024-26 accepting a donation of \$1,000.00 from the American Legion as a donation to Lake of the Woods School for the daycare fire alarm modification project.  
**Motion passes (6-0)**
- e. Motion by Tim Lyon second by Corryn Trask to approve Resolution 2023/2024-27 accepting a donation of \$500.00 from the Rotary Club of Baudette as a donation to Lake of the Woods School for the daycare fire alarm modification project.  
**Motion passes (6-0)**
- f. Motion by Karla Robida second by Robyn Sonstegard to approve Resolution 2023/2024-28 accepting a donation of \$500.00 from the Lake of the Woods Women of Today as a donation to Lake of the Woods School for the daycare fire alarm modification project.  
**Motion passes (6-0)**
- g. Motion by Robyn Sonstegard second by Tim Lyon to approve Resolution 2023/2024-29 accepting a donation of \$4,000.00 from the CHI LakeWood as a donation to Lake of the Woods School for the daycare fire alarm. modification project.  
**Motion passes (6-0)**
- h. Motion by Karla Robida second by Tim Lyon to approve the PreK-12 Principal Contract.  
**Motion passes (6-0)**
- i. Motion by Lynnette Ellis second by Karla Robida to approve the Achievement and Integration Budget 2024/25 School Year.  
**Motion passes (6-0)**
- j. Motion by Tim Lyon second by Robyn Sonstegard to approve the 2023-24 staff seniority list.  
**Motion passes (6-0)**
- k. Motion by Corryn Trask second by Tim Lyon to approve the 2024-25 school year calendar.  
**Motion passes (6-0)**
- l. Motion by Karla Robida second by Tim Lyon to approve Resolution 2023/2024-30 accepting a donation of \$100.00 from the American Legion as a donation to Lake of the Woods School for the Backpack Program.  
**Motion passes (6-0)**
- m. Motion by Robyn Sonstegard second by Tim Lyon to approve Resolution 2023/2024-31 accepting a donation of \$50.00 from the American Legion as a donation to Lake of the Woods School for the Ticket to Read Program.

**Motion passes (6-0)**

- n. Motion by Lynnette Ellis second by Robyn Sonstegard to approve Resolution 2023/2024-32 accepting a donation of \$500.00 from the Lake of the Woods chapter of the Salvation Army as a donation to Lake of the Woods School for the daycare fire alarm modification project.

**Motion passes (6-0)**

- o. Motion by Karla Robida second by Robyn Sonstegard to approve Resolution 2023/2024-33 accepting a donation of \$3,472.00 from the Lake of the Woods County as a donation to Lake of the Woods School for the daycare fire alarm modification project.

**Motion passes (6-0)**

**8. Other Business**

- a. Information concerning maternity leave request for the beginning of the 2024-2025 school year.

- b. Motion by Lynnette Ellis second by Tim Lyon to close the meeting for a Superintendent Evaluation pursuant to Minnesota statute 13D.05, Subd 3(a). at 7:27 PM.

**Motion passes (6-0)**

- c. Motion by Tim Lyon second by Karla Robida to open the regular board meeting at 8:27 PM.

**Motion passes (6-0)**

**10. Adjourn by Chair Boyd Johnson at 8:28 PM.**

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**Minutes Approved by: Chair, Boyd Johnson**

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**Date**

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**Minutes Approved by: Clerk, Tim Lyon**

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**Date**