



LAKE OF THE WOODS

Lake of the Woods School ISD #390
June 26, 2023
Board of Education Meeting @ 7:00 PM
ITV Room
Board Meeting Minutes

Members Present: Corryn Trask (Chair), Boyd Johnson (Vice Chair), Lynnette Ellis (Clerk), Karla Robida (Treasurer), Tim Lyon (Director), Robyn Sonstegard (Director)

Members Absent: None

Others Present: Jeff Nelson, Mary Merchant, Seth Putz, Jill Olson

1. **Call to Order by Chair Trask at 7:25 PM.**
2. **Pledge of Allegiance**
3. **Agenda**
Motion by Boyd Johnson second by Karla Robida to approve the agenda.
Motion passes
4. **Board Presenters**
5. **Written Communication**
6. **Old Business**
7. **New Business**
 - a. Motion by Boyd Johnson second by Lynnette Ellis to approve the May 22, 2023 board meeting minutes.
Motion passes/fails
 - b. Motion by Lynnette Ellis second by Boyd Johnson to approve the Invoices, Financial Statements, Bank Reconciliation, Wire Transfers, and Purchase Card Statement.
Motion passes
 - c. Approval of Personnel - Resignations, Retirements, and Appointments
 - i. Motion by Boyd Johnson second by Robyn Sonstegard to approve the resignations as presented.
 - i. Resignations
 1. Kali Neu - Paraprofessional
 2. Barbra Castle - Assistant Cook

ii. Appointments

1. Sarah Block - Food Services Substitute

Motion passes

- d. Motion by **Tim Lyon** second by **Boyd Johnson** to approve the MSHSL Resolution for Membership for the 2023/24 school year.

Motion passes

- e. Motion by **Karla Robida** second by **Tim Lyon** to approve the Daycare Lease Agreements for:

- i. Jenica Mercil - Tree House Tots
- ii. Lucy Solar - Little Kids & Us
- iii. Trina Walton - Little Friends Daycare
- iv. Kali Neu

Motion passes

- f. Motion by **Boyd Johnson** second by **Karla Robida** to award the milk bid to Cass Clay Creamery for the 2023/24 school year.

Motion passes

- g. Motion by **Lynnette Ellis** second by **Tim Lyon** to approve the VAALER insurance policy.

Motion passes

- h. Motion by **Boyd Johnson** second by **Tim Lyon** to approve 1 reading and adoption of policies:

- i. 516.5 - Overdose Medication (*new policy effective July 1*)
- ii. 417 - Chemical Use and Abuse
- iii. 419 Tobacco Free Environment
- iv. 424 License Status
- v. 425 Staff Development
- vi. 509 Enrollment of Nonresident Students
- vii. 514 Bully Prohibition
- viii. 534 School Meals
- ix. 621 Literacy and the READ Act
- x. 709 Student Transportation Safety
- xi. 806 Crisis Management

Motion passes

- i. Motion by **Karla Robida** second by **Robyn Sonstegard** to approve Resolution 2022/2023-31 to approve the FY24 Budget as presented.

Motion passes

8. New Business

9. Adjourn by Chair Trask at 7:36 PM.

Chair, Corryn Trask

Date

Clerk, Lynnette Ellis

Date