



LAKE OF THE WOODS

**Lake of the Woods School ISD #390**  
**May 22, 2023**  
**Board of Education Meeting @ 7:00 PM**  
**ITV Room**  
**Board Meeting Minutes**

**Members Present:** Corryn Trask (Chair), Boyd Johnson (Vice Chair), Lynnette Ellis (Clerk), Karla Robida (Treasurer), Robyn Sonstegard (Director), Tim Lyon (Director)

**Members Absent:**

**Others Present:** Jeff Nelson, Mary Merchant, Shena Brandt, Seth Putz, Jill Olson, Woody Fiala

**1. Call to Order by Chair Trask at 7:13 PM.**

**2. Pledge of Allegiance**

**3. Agenda**

Motion by Boyd Johnson second by Tim Lyon to approve the agenda.

**Motion passes**

**4. Board Presenters**

**5. Written Communication**

a. Chamber of Commerce request for Donations to the 4th of July Activities.

i. The school is unable to provide money due to regulations/policy, but there is potential to provide volunteers.

**6. Old Business**

**7. New Business**

a. Motion by Lynnette Ellis second by Boyd Johnson to approve the April 24, 2023 board meeting minutes.

**Motion passes**

b. Motion by Tim Lyon second by Robyn Sonstegard to approve the Invoices, Financial Statements, Bank Reconciliation, Wire Transfers, and Purchase Card Statement.

**Motion passes**

c. Approval of Personnel - Resignations, Retirements, and Appointments

i. Motion by Robyn Sonstegard second by Karla Robida to approve resignations as presented.

i. Resignations

1. Cort Claypool, Special Education Teacher

**Motion passes**

- ii. Motion by Karla Robida second by Tim Lyon to approve appointments as presented. Corryn Trask abstained from the vote.

i. Appointments

1. Nasreen Majaahid -Lifeguard
2. Sarah Eck - Lifeguard
3. Halle Holen - Lifeguard
4. Susie Neist, Special Education Teacher

**Motion passes**

- d. Motion by Boyd Johnson second by Tim Lyon to approve the first reading of the following policies

- i. 417 - Chemical Use and Abuse
- ii. 516.5 - Overdose Medication

**Motion passes**

- e. Motion by Boyd Johnson second by Karla Robida to approve TeamLab quote for the football, baseball, and softball fields.

**Motion passes**

- f. Motion by Lynnette Ellis second by Robyn Sonstegard to approve the removal of Jeff Pera and Nancy Olson from the security box at RiverWood Bank, and give permission to add Jeff Nelson and Harley Poppitz to the account.

**Motion passes**

- g. Motion by Karla Robida second by Tim Lyon to approve the 3 year proposal for Environmental/Occupational Health and Safety Management contract with Northwest Service Cooperative

**Motion passes**

- h. Motion by Lynnette Ellis second by Boyd Johnson to approve an increase in the Water Safety Instructor rate from \$15.00 to \$16.00 per hour.

**Motion passes**

- i. Motion by Robyn Sonstegard second by Karla Robida to approve Resolution 2022/2023-30 to accept a \$200.00 donation from Ruby's Pantry for the PBIS program.

**Motion passes**

- j. Motion by Lynnette Ellis second by Tim Lyon to approve a 4 year contract with BerganKDV for auditing services.

**Motion passes**

**8. New Business**

- a. Seth Putz stated that the 5th and 6th bottle fill stations had been installed, thanks to a grant received this year.

9. Adjourn by Chair Trask at 7:26 PM.

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Chair, Corryn Trask

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk, Lynnette Ellis

\_\_\_\_\_  
Date