

# DISTRICT 390 E-LEARNING PLAN

e-Learning days will be implemented in the 2022-23 school year if we experience any inclement weather days and need to cancel school. The state of Minnesota allows for districts to use up to five e-Learning Days per school year. Lake of the Woods School Board approved this plan on April 25, 2022. Below are the key highlights to be aware of when an e-Learning day goes into effect. Please review the details listed below:

## About e-Learning Days:

- e-Learning Day is a day where a school offers full access to online instruction provided by students' individual teachers due to inclement weather. 120A.414
- e-Learning Days allow students to work from home, avoiding potentially dangerous commutes.
- e-Learning Days are intended to counter the loss of curriculum momentum resulting from school cancellations due to Minnesota's winter weather.
- e-Learning Days can negate the need for makeup school days during breaks or at the end of the school year, helping families more effectively plan activities.
- Students are expected to participate in e-Learning activities for all scheduled classes on the day the plan is used. Students who do not participate in planned activities are considered absent for the classes unless prior arrangements have been established.

## Communication – email or Zoom:

The most efficient way to get in touch with your child's teacher will be via email using their school email address. Parents and students can also arrange a meeting with teachers through Zoom.

Teachers, principals, and other licensed professionals will be available from 8:45 a.m. to 11:30 a.m. and again from 12:00 p.m. to 2:45 p.m.



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## K-6 Learning:

All students are required to complete their grade level choice board. Information for these choice boards will be posted on the school website, and the school Facebook page in the event of an e-learning day. If possible we will send home a paper copy of the choice board if an e-learning day may be predictable because of the weather forecast. Assignments will be turned in paper form within the next 3 days once we return to in-person instruction. Choice boards offer activities for students across different content areas, and also provide activities for students who do and do not have internet access at home. Students will choose one or more activities from each content area column to complete. After completion parents will need to sign and date the form to be returned to the teacher, along with any work that was completed at home.

## 7-12 Learning:

All students are required to log in for attendance by emailing their first period teacher no later than 8:45 am. Additionally, students will log into Synergy and/or Schoology for each of their classes to find and complete assigned tasks for the day. Assignments will be posted in Synergy and/or Schoology no later than 8:45 am for the day. See below for instructions for those without Internet access.



Instructions for students without Internet access:

**K-6:** At the beginning of the year we will send home our grade level choice boards with details explaining the form, and when it will be used. We will suggest parents store it in a safe place in case of an e-learning day. If we are able to predict a possible e-learning day, teachers will send home another hard copy at that time for students to have with them in case an e-learning day is declared. The activities on the choice board include assignments for both students who have internet access and do not have internet access. The choice boards are able to be completed with or without internet access.

**7-12: E-Learning for students with NO internet access**

1. Create premade folders at the beginning of the quarter.
2. Have assignments built into the syllabus.
3. Create an offline doc on google
4. Pre-designed packet

**High School Special Education:**

Students will be provided the opportunity to request paper copies.  
Case managers will contact students to do a check in.

**High School Course Syllabus will reflect what the E-Learning day assignments will be for each course.**